

Village Green Metropolitan Park District (VGMPD)

Date: January 20, 2026

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Pat Pearson (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Pat Pearson (Chair/Comm), Tracy Darlene Harris (Comm/Clerk), Bobbie Moore (Comm), David Traylor (Comm), Jason Manges (Comm) & Marcy Kispert (VG, Program Coordinator/Manager)
- 5. Guest:** Katherine Klint (West Sound Accounting)
- 6. Approval of Agenda: Dated: 1-20-2026**
 - a. Recommended for approval by: Bobbie Moore (Comm)
 - b. Second Approval by: Jason Manges Moore (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 7. Swearing Oath of Office of David Traylor and Tracy Harris as performed by Katherine Klint**
- 8. Prior Meeting Minutes Approval: Dated: 12-16-2025**

Amended 11a to Second by Bobbie Moore

- a. Recommended for approval: David Traylor (Comm)
 - b. Second Approval by: Bobbie Moore (Comm).
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 9. Public Comment:** None
- 10. Report on Events to Date:**

Finances:

- a) Operating Cash: \$53,001.75, Petty Cash: \$3,373.33 & Investment \$505,935.21.
- b) Bills and Vouchers: Dated: 12-18-2025: \$3,673.00, 12-31-25: \$12,185.61, 1-8-2026: \$7,456.86 & 1-15-2026: \$5,173.86. Motion to authorize payments by Bobbie Moore (Comm), Second by Jason Manges (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- c) Processed not yet paid: Petty Cash: \$626.67. Motion to authorize all payments by Bobbie Moore, Second by Jason Manges (Comm), so ordered approved by Pat Pearson (Chair/Comm).

- d) Financial Statement Dec 2025: Needs some minor adjustments to the categories
- e) Approval of Payroll for Dec 2025: \$13,503.66. Motion to approve payments by David Traylor (Comm), Second by Jason Manges (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- f) Website Update
 - a). Minutes of meetings published on the website.
- g) Legal
 - a) None
- h) Correspondence/Information Provide to the Public
 - a) None
- i) MPD Report for MPD Commissioners
 - a) None
- j) Project Architectural Plans
 - a). None

11. Public Comment:

- a. None

12. New Business #1 Resolution 2026-1

- a. Election of Chair: Pat Pearson
 - b. Election of Vice Chair: Bobbie Moore
 - c. Election of Recording Secretary: Tracy Darlene Harris
- All the above was voted as approved.

13. Unfinished Business:

- a. Bldg. Manager Report: Marcy Kispert, Manager Report dated 1-20-2026.
- b. MPD-VGF Subcommittee: No report
- c. Forest Trails: David Traylor (Comm), Work in the trails continue to make progress.
Looking at grants for the program
- d. Master Plan Update: Estimate presented from Northwest Construction and Landscape which is our existing construction contract. Motion to approve Northwest Construction and Landscape LLC no more than \$45,000.00 by Bobbie Moore (Comm), Second by David Traylor (Com), so ordered approved by Pat Pearson (Chair/Comm).

14. New Business

- a. Compensation Waived: Resolution 2026-2 of the Village Green Metropolitan Park District Addressing Commissioner Compensation. Motion to approve by Bobbie Moore (Comm), Second by Jason Manges (Comm), so ordered approved by Pat Pearson (Chair/Comm)
- b. PERS Eligibility for employee Brian Urbain: Noted that employee is eligible for PERS.

c. Motion of Job Change Title: From Manager to Director. Motion to change Kispert job title from Manger to Director of the Village Green MPD effective immediately and produce an updated job description by July 2026 by Bobbie Moore (Comm), Second by Jason Manges (Comm), so ordered approved by Pat Pearson (Chair/Comm)

15. **No further public comment:** None.

16. **Good of the Order:** Jason Manges mower issues may have to look into getting some type of tractor mower.

17. **Next Meeting Scheduled** Regular Meeting 17 February 2026 @ 6:30 p.m. at VG Community Center and Via Zoom.

18. **Open Public Meeting Adjourned by:** Pat Pearson, (Comm/Chair) 8:00 p.m.

19. **Minutes taken by:** Tracy Darlene Harris (Comm/Clerk)