

Village Green Metropolitan Park District (VGMPD)

Date: November 18, 2025

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Pat Pearson (Chair/Comm) at 6:00 p.m.
- 4. Roll-Call:**
 - a. Attendees: Pat Pearson (Chair/Comm), Tracy Darlene Harris (Comm/Clerk), Bobbie Moore (Comm), David Traylor (Comm), Jason Manges (Comm) & Marcy Kispert (VG, Program Coordinator/Manager & VGCC)
- 5. Guest:** Erin Davignon
- 6. Approval of Agenda: Dated: 11-18-2025**
 - a. Recommended for approval by: Bobbie Moore (Comm)
 - b. Second Approval by: David Traylor (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 7. Prior Meeting Minutes Approval: Dated: 10-21-2025**
 - a. Recommended for approval: David Traylor (Comm)
 - b. Second Approval by: Jason Manges (Comm).
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 8. Public Comment:** None
- 9. Report on Events to Date:**

Finances:

- a) Operating Cash: \$150,224.12, Petty Cash: \$2,507.15 & Investment \$462,664.70.
- b) Bills and Vouchers: Dated: 10-23-25: \$8,214.24, 11-6-25: \$18,871.07 Motion to authorized payments by Bobbie Moore (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- c) Processed not yet paid: WM: \$610.11, AMS: \$682.50, Public Works: \$104.25, Kitsap Law Group: \$106.00, Propane NW \$1,522.72, Peak Software: \$4,4481.40, Red Sage Crafts: \$192.00, Eco Lab: \$354.81, PSE: \$1,760.28, Isabel Gates: \$600.00 & Petty Cash: \$1,592.85.10. Motion to authorize all payments by Bobbie Moore (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- d) Financial Statement Oct 2025: No issues noted

- e) Approval of Payroll for Oct 2025: \$12,992.31. Motion to approve payments by Bobbie Moore Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- f) Website Update
 - a). Minutes of meetings published on the website.
- g) Legal
 - a) None
- h) Correspondence/Information Provide to the Public
 - a) None
- i) MPD Report for MPD Commissioners
 - a) None
- j) Project Architectural Plans
 - a). None

10. Public Comment:

- a. None

11. Unfinished Business:

- a. Bldg Managers Report: Marcy Kispert, Manager Report dated 11-18-2025. Requesting pay increase for Lisa Lenz of \$512.00 for 2026 based on employee performance by David Traylor (Comm), Second by Jason Manges (Comm), So ordered approved by Patrick Pearson (Chair/Comm).
- b. MPD VGF Subcommittee: No report
- c. Boys & Girls Club MOU with MPD: MOU will be available for review next meeting.
- d. Forest Trails: David Traylor (Comm), Nov work party will be on. Dec new plant order will be submitted Motion to approve the Addendum to the Master Plan of July 2025 by Jason Mangas (Comm), Second by Bobbie Moore (Comm), So ordered approved by Patrick Pearson (Chair/Comm). Grant application is due in April for possible funding for 2027.
- e. Public Records Act: No report.
- f. Retail sales tax: Will be collected starting immediately to compile with WA Laws.
- g. 2026 Budget & Resolution Approvals: Motion to approve the Village Green MPD 2026 final budget dated 11-18-2025 by Jason Manges (Comm), Second by David Traylor (Comm), So ordered by Patrick Pearson (Chair/Comm). Motion to approve Village Green MPD Resolution NO. 2025-3(Authorizing the 206 Property Tax Levy Amount by Jason Manges (Comm), Second by David Traylor (Comm), So ordered approved by Patrick Pearson (Chair/Comm).

12. New Business

- a. Landscape Update: Jason Manges (Comm), resented an updated Ground Repair 2025-2026, Bids will be presented by Dec meeting.
- b. Proposal of Title Update: For review for the MPD.
- c. Preliminary Election Results: Tracy Harris & David Traylor are leading in the election results, final results will be posted in Dec.
- d. Village Green Clean Building Standards: Village Green is now a tier 2 clean building standard.

13. No further public comment: None.

14. Good of the Order: Village Green Foundation will complete the padding in the gym.

15. Next Meeting Scheduled Regular Meeting 16 December 2025 @ 6:30 p.m. at VG Community Center and Via Zoom.

16. Open Public Meeting Adjourned by: Pat Pearson, (Comm/Chair) 8:03 p.m.

17. Minutes taken by: Tracy Darlene Harris (Comm/Clerk)