

Village Green Metropolitan Park District (VGMPD) (REVIEWED)

Date: July 21, 2026

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Pat Pearson (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Pat Pearson (Chair/Comm), Tracy Darlene Harris (Comm/Clerk), Bobbie Moore (Comm), David Traylor (Comm), Jason Manges (Comm) & Marcy Kispert (VG, Program Coordinator/Manager), Lisa Lenz (Staff), Erin Davignon (Staff), Brian Urbain (Staff), Wendy Underhill (Staff)
- 5. Guest:** Kathleen Bullivant (Volunteer), Dave Green & Chis Lyons
- 6. Approval of Agenda: Dated: 7-21-2026**
 - a. Recommended for approval by: David Traylor (Comm)
 - b. Second Approval by: Jason Manges (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 7. Prior Meeting Minutes Approval: Dated: 6-16-2026**
 - a. Recommended for approval: Bobbie Moore (Comm)
 - b. Second Approval by: David Traylor (Comm).
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 8. Public Comment:** None
- 9. Report on Events to Date:**

Finances:

- a) Operating Cash: \$71,240.82, Petty Cash: \$4,175.25 & Investment \$535,897.92.
- b) Bills and Vouchers: Dated: 6-18-2026: \$3,187.20, 7-9-2026: \$21,356.53. Motion to authorized payments by Jason Manges (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- c) Processed not yet paid: DTMICRO: \$200.00, PSE: \$3274.66, WM: \$644.00, Peninsula Fire: \$376.63, Public Works: \$109.72, WM: \$320.46, Propane NW: \$262.03, Petty Cash: \$147.60, Q2 L&I: \$2304.71, Q2 Unemployment: \$134.26, Q2 PFMIL \$401.37, Q2 WA Cares: \$288.41. Motion to authorize all payments by Bobbie Moore, Second by Jason Manges (Comm), so ordered approved by Pat Pearson (Chair/Comm).

- d) Financial Statement June 2026: A review was completed with discussion on some misc amounts.
- e) Approval of Payroll for Jun 2026: \$15,637.34. Motion to approve payments by Bobbie Moore (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- f) Website Update
 - a). Minutes of meetings published on the website.
- g) Legal
 - a) None
- h) Correspondence/Information Provide to the Public
 - a) None
- i) MPD Report for MPD Commissioners
 - a) None
- j) Project Architectural Plans
 - a). None

10. Public Comment:

- a. None

11. Unfinished Business:

- a. Bldg. Manager Report: Marcy Kispert, Manager Report dated 7-21-2026.
Review of the report discussed regarding rental rate increase.
- b. Plan Forest/Trails (Master Addendum): By Kathleen Bullivant dated 7-9-2026.
Kitsap Health for Trail Improvements was passed for a \$22,000.00 Grant
- c. Grounds Report: No update
- d. MPD Annual Retreat: Tabled until next meeting
- e. Discussion on By-Laws: MPD will review if By-Laws are needed
- f. Public Records Certification: All Commissions are required

12. New Business

- a. Executive Session started: 7:30 Executive Session ended at 7:46

13. No further public comment: None.

14. Good of the Order: Chamber of Commerce is trying to get a handle on trash in Kingston.

15. Next Meeting Scheduled Regular Meeting 18 August 2026 @ 6:30 p.m. at VG Community Center and Via Zoom.

16. Open Public Meeting Adjourned by: Pat Pearson, (Comm/Chair) 7:49 p.m.

17. Minutes taken by: Tracy Darlene Harris (Comm/Clerk)