VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA	**11/17/2026** **6:30 PM** **Village Green Community Center, 26159 Dulay Rd NE, Kingston**

Facilitator:	Pat Pearson, Chair	**Minutes:** Tracy Harris

Call to Order	**Presenter**	**Est. time**
Roll Call		
Approve agenda		
Approve prior meeting minutes		
A. Consent approval - See page 2 **1. Supplier batches already processed:** Oct 22, Oct 29, Nov 5, Nov 12 **B. 2. Processed not yet paid**: Petty Cash TBC, Public Works $109.72, Peak Software $4615.26, Isabel Gates $600, PSE (main) $1956.02, PSE (pumphouse) $24.23, L&L Port O Potty $145, Mountain View Plumbing $461.92 C. **Financial Statements – October 2026** D. **Approving October 2026 payroll:** $16,115.18		
Public Comment	All	Up to 3 min
Unfinished Business		
Building director report/ VGF and FOTVG updates	Erin	10 min
Forest/trails revitalization update (Master Plan addendum)	Jason/Kathleen	10 min
Grounds Report/Update	Jason	10 min
Contracted Bookkeeper Position	Bobbie	10 min
Miller Bay Estates boundaries	Pat	10 min
2027 Budget Approval Resolution	All	10 min
New Business		
Tennis/pickleballs courts	Tracy	5 min
Public Records Request	Marcy/Bobbie	5 min
Commissioner vacancy update	Marcy	5 min
Public Comment	All	Up to 3 min
Good of the Order	Any	
Adjourn	All	

Supplier payments:

Checks & EFT Payments 10/22/26; Total: $3,929.76

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Kitsap County	21415800-20261005	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2026-30901	10/05/2026		11/04/2026	0.00	0.00	109.72
WA State Dept of Labor & Industries	L&I-20261012	WA State Dept of Labor & Industries - Remit-To: Po Box 24106	Net 30	SINV-2026-32215	10/19/2026		11/18/2026	0.00	0.00	2,267.92
WA State Employment Security	UI-20261012	WA State Employment Security - Remit-To: UI Tax / Payment Coupons PO Box 84267	Net 30	SINV-2026-32225	10/19/2026		11/18/2026	0.00	0.00	135.73
Hallie Snow	310	Hallie Snow	Immediate	SINV-2026-32231	10/13/2026		10/13/2026	0.00	0.00	360.00
Fun Fitness LLC	132/230	Fun Fitness LLC	Immediate	SINV-2026-32228	10/19/2026		10/19/2026	0.00	0.00	600.62
Shannon Lee Singleton	202	Shannon Lee Singleton	Immediate	SINV-2026-32238	10/13/2026		10/13/2026	0.00	0.00	146.54
Suzanne Hermanson	127	Suzanne Hermanson	Immediate	SINV-2026-32244	10/13/2026		10/13/2026	0.00	0.00	315.92
L & L Port O Potty, Inc.	I2832	L & L Port O Potty, Inc.	Immediate	SINV-2026-32226	10/19/2026		10/19/2026	0.00	0.00	145.00
Linda M Slothaug	131	Linda M Slothaug	Immediate	SINV-2026-32240	10/13/2026		10/13/2026	0.00	0.00	120.20
Air Management Solutions, LLC	AMS119447	Air Management Solutions, LLC	Net 30	SINV-2026-32252	10/15/2026		11/14/2026	0.00	0.00	398.58
WA State Employment Security	PFML-20261012	WA State Employment Security - Remit-To: PO Box 84249 Paid Family & Medical	Net 30	SINV-2026-32218	10/19/2026		11/18/2026	0.00	0.00	405.78
WA State Employment Security	WACares-20261012	WA State Employment Security - Remit-To: WA Cares Fund PO Box 3537	Net 30	SINV-2026-32223	10/19/2026		11/18/2026	0.00	0.00	291.58
Jennifer Anne Sletten	134	Jennifer Anne Sletten	Immediate	SINV-2026-32233	10/13/2026		10/13/2026	0.00	0.00	111.12
Waste Management of WA	7496242-0029-3	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2026-32257	10/14/2026		11/13/2026	0.00	0.00	300.52
Village Green Metropolitan Park District	PettyCash-2026912-20261016	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2026-32448	10/16/2026		11/15/2026	0.00	0.00	1,614.24

Checks & EFT Payments 10/29/26; Total: $289.00

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
LONG Building Technologies, Inc.	SRVCE0034586/SRVCE0034415	LONG Building Technologies, Inc.	Immediate	SINV-2026-33074	10/14/2026		10/14/2026	0.00	0.00	9,686.44
Puget Sound Energy	PSE2026102206	Puget Sound Energy	Net 30	SINV-2026-33073	10/22/2026		11/21/2026	0.00	0.00	1,567.24

VGMPD Agenda **Next meeting Tuesday December 15, 2026, 6:30 PM**

Checks & EFT Payments 11/5/26; Total: $11,463.97

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Isabel Gates	150	Isabel Gates	Immediate	SINV-2026-33322	10/28/2026		10/28/2026	0.00	0.00	744.00
Washington State Auditor's Office	L177912	Washington State Auditor's Office	Net 30	SINV-2026-33764	11/03/2026		12/03/2026	0.00	0.00	776.05
Christopher Leibold	501338	Christopher Leibold	Immediate	SINV-2026-33772	11/03/2026		11/03/2026	0.00	0.00	1,192.75
Kitsap Public Utility District	031731-000 081626	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2026-33775	11/03/2026		12/03/2026	0.00	0.00	1,397.16
Dtmicro, Inc.	8831	Dtmicro, Inc.	Net 30	SINV-2026-33777	11/03/2026		12/03/2026	0.00	0.00	200.00
Blue Sky Printing	N29860	Blue Sky Printing	Net 30	SINV-2026-33754	11/03/2026		12/03/2026	0.00	0.00	1,199.64
Northwest Construction & Landscape, LLC	25313	Northwest Construction & Landscape, LLC	Net 30	SINV-2026-33767	11/03/2026		12/03/2026	0.00	0.00	518.71
Northwest Construction & Landscape, LLC	25381	Northwest Construction & Landscape, LLC	Net 30	SINV-2026-33769	11/03/2026		12/03/2026	0.00	0.00	1,845.48
Frog Rock Media LLC	1820	Frog Rock Media LLC	Immediate	SINV-2026-33779	11/03/2026		11/03/2026	0.00	0.00	585.00
Kitsap Tech Support	2892	Kitsap Tech Support	Immediate	SINV-2026-33758	11/03/2026		11/03/2026	0.00	0.00	90.00
Kitsap Public Utility District	018447-000 081626	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2026-33776	11/03/2026		12/03/2026	0.00	0.00	669.50
Superior Linen Service	VG Linens Oct 2026	Superior Linen Service	Net 30	SINV-2026-33780	11/03/2026		12/03/2026	0.00	0.00	690.10
Village Green Metropolitan Park District	VGMPD Oct 2026 CC reimburse	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2026-33781	11/03/2026		12/03/2026	0.00	0.00	950.67
Kitsap Public Utility District	031730-000 081626	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2026-33773	11/03/2026		12/03/2026	0.00	0.00	604.91

Checks & EFT Payments 11/12/26; Total: $3550.43

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Business Solutions Bookkeeping LLC	18.2018	Business Solutions Bookkeeping LLC - Remit-To: 2491 N Mount Juliet	Net 30	SINV-2026-34499	11/09/2026		12/09/2026	0.00	0.00	432.50
Skyline Communications Inc.	10092	Skyline Communications Inc.	Immediate	SINV-2026-34501	11/09/2026		11/09/2026	0.00	0.00	204.08
Jennifer Anne Sletten	135	Jennifer Anne Sletten	Immediate	SINV-2026-34511	11/09/2026		11/09/2026	0.00	0.00	87.00
Network PC Engineering, Inc.	261036	Network PC Engineering, Inc.	Immediate	SINV-2026-34505	11/09/2026		11/09/2026	0.00	0.00	685.25
Linda M Slothaug	132	Linda M Slothaug	Immediate	SINV-2026-34509	11/09/2026		11/09/2026	0.00	0.00	408.69
Air Management Solutions, LLC	AMA119581	Air Management Solutions, LLC	Net 30	SINV-2026-34506	11/09/2026		12/09/2026	0.00	0.00	779.82
Simon Adian Davignon	125	Simon Adian Davignon	Immediate	SINV-2026-34507	11/09/2026		11/09/2026	0.00	0.00	110.00
Waste Management of WA	7508325-0029-2	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2026-34514	11/09/2026		12/09/2026	0.00	0.00	755.16
Shannon Lee Singleton	203	Shannon Lee Singleton	Immediate	SINV-2026-34513	11/09/2026		11/09/2026	0.00	0.00	87.93

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